

New Morning Nursery School
Board of Directors Meeting

Monday Feb 11th, 2019 – 7:30pm
Edgewood College – The Stream, Room 210

[Map Here](#) building #3 at the end of Woodrow Street

Cherish Orozco, Ashley Russell, April Denton, Rebecca Anderson-Brown,
Lindsay Suttin, Katherine Garvey, Jerilyn Shannahan, Brenda Benzschawel

AGENDA

- I. Open Forum
- II. Approval of January Minutes- approved by Jerilyn Shannahan, seconded by Katherine Garvey
- III. Director's Report
 - a. Enrollment Update
 - a.i. Open House was fairly well attended however the weather may have deterred people. Deadline for return of contracts is 2/15 so more applications may come in. Eight current families did not get their first choice- 1 family was ok with the 2nd choice and is off the waitlist. T/Th Willow pm is half full, MWF Willow pm has applicants as well. Willow am MWF is full, only 1 new family got a spot. Oak am is full, Oak pm only has a few openings.
 - a.ii. April and a current family are working on a survey about start times for the 2020-21 school year. Board briefly discussed what options might be available in the future to accommodate an earlier start.
 - b. Financials
 - b.i. Left \$4000 of current tuition in savings account. Will transfer that over and start advanced account for next school year.
 - b.ii. CPR training was completed by almost all staff and certification is good for 2 years.
 - b.iii. There was a worker's comp audit refund of \$170.
 - b.iv. Other miscellaneous- 4K spanish and \$100 bonus for each custodian.
- IV. President's Report
 - a. Auction Updates
 - a.i. Invites will be going out this week. There is an option to buy tickets online.
 - b. Raffle
 - b.i. Board discussed a few options including Apple Watch, other similar electronic item, or a Wingra boats membership. Some features of the Wingra Boats membership include access to all rentals at Brittingham

park, Marshall park and Wingra. There are unlimited rentals and it lasts all summer, including early in the spring and into the fall. Board approved this to be the raffle item.

c. Board help with solicitations.

c.i. Let Lindsay and Cherish know of any confirmed donations as they are managing the gmail account.

c.ii. Wine bottle donations will be requested, as well as gift cards. The wine grab is \$50 for the bag and includes a gift card and wine. One bag had a \$50 bottle of wine and \$50 gift card. Discussed paring something else with the wine if not enough gift cards available.

c.iii. There will be no live music this year but a playlist can be created. May need to bring in a speaker if there is a sound system at The Stream.

c.iv. Discussed that there is the option to donate the cost of a ticket if one is unable to attend. Also discussed making a link to paypal on Eventbrite registration for people to make a donation.

v. Committee Reports

a. Internal Fundraising

a.i. Family Dine-out Night is Feb 27 at Gates & Brovi, 5-10 pm dine in or take out. There will be a flyer to bring with, will be in mailboxes as well as sent to phone for people to show at restaurant. Will also put it on the website with a link to the flyer.

a.ii. There will also be a Chocolate Shoppe dine in will happen in May.

b. Social

b.i. Sledding date- only 2-3 attended because it was so cold. Perhaps another one will be planned in the next few weeks.

c. Personnel- nothing new to report.

d. Marketing

d.i. Open House Recap (see above)

d.ii. Discussed making a link on the website to auction information.

e. Treasurer

f. Willow Room

g. Birch Room

h. Oak Room

h.i. Kindergarten Panel Discussion- will likely be done in April in the evening. Two teachers have confirmed they are available, from Midvale and Thoreau, waiting to hear from Franklin and Wingra.

i. Volunteer Coordinator - nothing new to report.

vi. Other Business

- a. May need to add more time to the calendar due to school closing. Waiting to hear from MMSD if time needs to be made up.
- vii. Adjournment at 8:30 pm.

Next Meeting: Monday, March 11 at 7pm, Room 108, Wingra Library