

## New Morning Nursery School

Board Meeting

July 8th, 2020

### I. Policies

- A. Materials Fee - This annual fee of \$75 that will include cleaning and PPE. Cherish motioned to approve, Suzanne seconded. It unanimously passed.
- B. Lunch Bunch
  1. Cancelled to start the school year - Sarah motioned to approve, Rebecca seconded. It unanimously passed.
  2. Lunch Bunch deposit amounts will be refunded by the start of school - Cherish motioned, Ashley seconded. It unanimously passed. *\*\*NOTE - after the meeting, emails were exchanged discussing how refunds will be handled. It was decided they would be credited to the tuition account. During the next meeting, the board will discuss how to handle refunds for families electing not to stay at New Morning solely because of the absence of Lunch Bunch.*
  3. Lunch bunch may be revisited in the future.
- C. Financial Obligation
  1. If we're closed for more than half the month, you will owe just 50% tuition for that month. Otherwise, full tuition for that month will be due.
  2. The first installment of the year will be due October 1st reflecting the attendance from the month of September. The final tuition payment will be due June 1st.
  3. During the meeting, this unanimously passed. *\*\*NOTE - the first and second motions were not accurately captured. Via email the same week, Cherish went on record as the first motion and Sarah seconded.*
- D. Masks
  1. Per the [order](#) by Madison Public Health Dane County, New Morning will implement the following -
    - a) All teachers and staff will be required to wear masks.
    - b) All students in the Oak room will be required to wear masks.
    - c) All students in the Birch and Oak rooms are encouraged to wear masks if they can do so safely and independently.
  2. Kate motioned to approve this and Ashley approved. It unanimously passed.

### II. Q & A

- A. If MMSD closes, New Morning will close. If other scenarios arise, New Morning will address those alongside guidelines from the CDC and Public Health Madison Dane County.
- B. Schedule - pickup and dropoff will be communicated out with a note that they are subject to change based on enrollment.
- C. Temperature check - we will be reliant upon parents to take temperatures and it will be recorded at the check-in. A thermometer will be present should someone forget to do it in advance.
- D. Travel - there was discussion around a quarantine policy for 14 days. We elected not to put in the Q&A at this time.

**III. Next Steps**

- A. April will update Q & A will be updated post-meeting and sent out to families.
- B. Ashley will post to the website.
- C. Parents will be asked to respond by July 20th.
- D. We'll align the policies with the Q &A and post those as well.

**IV. Board Announcement**

- A. Emily and Amy will be stepping down as President. Cherish will step into that role and leverage the help of the Executive Committee (currently Melissa and Sarah).
- B. Transitions will occur next week and outstanding discussion items will be brought to the next board meeting

**Next Board Meeting - Thursday, July 23rd @ 7:30pm**