

**New Morning Nursery School
Board of Directors Meeting
Monday, October 19, 2020**

Action items in bold

I. Attendance

- A. Board Members: Cherish Orozco, April Denton, Dan Delaney, Andrew Stoddard, Melissa Norstedt, Sarah Sherman, Allie Hoban, Keri Schlecht, Suzanne Lee,
- B. Additional Attendees: Jen Granetzke

II. Director's Updates (April)

- A. General update – Things are going well. We've been doing a good job of keeping people safe and everyone is getting used to the routine. Parents are being really good about communicating with us.
- B. Financials
 - 1. With our current budget, we estimate taking approximately \$177,000 from the Future Fund for this year. This assumes enrollment remains the same for the rest of the year, includes the COVID cleaning fee and a \$10,000 grant from the CARES Act.
 - 2. It's estimated we'll need money from the Future Fund in January.
- C. Open House – virtual tour
 - 1. We'll create a virtual tour to leverage for Open House and beyond. We can use video tours that teachers have already made or make new ones.
 - 2. We'll also have an in-person Open House that limits the number of parents in the building at a time and spaces them out. Details still to come, but the Board feels it's important for prospective parents to see the space.
 - 3. Board members/volunteers can show visitors how we are using our outdoor space and help transition people in and out of the building.
 - 4. **April to check with other schools to help determine if we push Open House back a bit.**
 - 5. **Allie and Keri will help April redo our Open House ads for neighborhood newsletters. Target due date is end of day Sunday, October 25.**

III. President's Updates (Cherish)

- A. E-news – We continue to have a strong click-through rate.
 - 1. The next E-news will cover the following items:
 - a) Gear up your kids – link to Facebook forum posts on recommendations on mitten, face masks, etc. and remind parents to label their kids items.
 - b) With Thanksgiving now a month away, be mindful of the holidays and gatherings. Be thoughtful about taking steps to stay safe and healthy.
 - c) Kids can use reusable snack containers.
- B. Board initiatives

1. Supporting our teachers
 - a) Ensuring we have strong air flow in classrooms
 - (1) **April, Dan and Cherish are researching options, including air purifiers, and will report back to the Board by Wednesday.**
 - (2) The Wingra School has made facility-wide improvements to their air circulation. We are trying to find out all the details so we don't duplicate efforts.
 - (3) The building was built so that it has natural exchange of air with a system programed to bring in fresh air on a regular basis.
 - b) **April will email Willow families with a friendly reminder that everyone should come to school with a mask.**
2. Keeping the New Morning culture alive and well in the midst of COVID
 - a) Facebook forum is going well and is having better engagement than Google Classroom.
 - b) Allie got parent chats started and will continue those once a month to encourage connections.
3. Saving money while continuing to invest in our outdoor spaces
 - a) We currently have what we need. There is one board on a gate needs to be fixed, which Cherish arranging to have it taken care of.

IV. Board Member Check-Ins

- A. **Vice President** – We're still waiting for iPads to arrive. Fundraising will be limited to the smaller dine out events we have planned. We'll reassess for spring.
- B. **Teachers** – We're set right now.
- C. **Website** – Waiting to get pictures of MJ and Lisa, and then we'll put up their profiles.
- D. **Personnel** – The first message for teacher bonuses goes out after Thanksgiving.
- E. **Treasurer** – Scholarship update: We approved a \$2,300 scholarship for a family.
- F. **Social Media** – **Keri will post that kids can bring snack in reusable containers. She will also post about the Chocolate Shoppe fundraiser.**
- G. **Room Parent Coordination** – No additional updates.

Next meeting: **Monday, November 16**

Items for next meeting's agenda should be sent to Cherish.