

New Morning Nursery School  
Board of Directors Meeting  
Monday, September 12, 2022

**Action items in bold.**

Attendance: Kate Megna, Crystal Flynn, April Denton, Sarah Sherman, Keri Schlecht, Andee Johnson, Kate Patterson, Amanda Franklin, Caitlin Voegele, Parker Hoerz, Sammie Endean and Erin Malloy

Teacher Representative: Suzanne (Birch Room)

- I. Director's Update (April)
  - A. Start of the year - enrollment, new teachers
    1. Things are good!
  - B. Budget
    1. Expenses will be higher than the revenue, but the difference will be covered with COVID relief funds (will result in a surplus).
    2. Reviewed the balance sheet.
  - C. Update on extra project/purchases
    1. High priority: \$18,000 estimate to remove old chips from the playgrounds and refill with new chips.
    2. High priority: Remove the fence for the playground project and build a new fence.
    3. Medium priority: Rebuild the canopy over the sandbox.
      - a) This could be a parent project, but can be done by a contractor if no one volunteers.
  - D. Pancake breakfast will be the fundraising focus for now (skipping the bake sale).
- II. Other Board Member Updates
  - A. President
    1. Review upcoming schedule
      - a) Back to school coffees—Tues 13th/Wed 14th 8:30-9:30am and 1-2pm
        - (1) Hosts
          - (a) Keri/Crystal Tues AM
          - (b) Andee/? Tues PM
          - (c) Amanda/? Wed AM
          - (d) Erin Wed PM
      - b) Back to school picnic- 22nd 5:30-7 pm
        - (1) Chocolate Shoppe Ice Cream
          - (a) 30 gal tubs, 60 scoops in tub, \$22.50-\$24 per tub
          - (b) Kid size cups would be nice
          - (c) 2 tubs (one chocolate one vanilla) and popsicles
          - (d) Andee to send an email to get scoopers and scoops**
    2. New Board Members!
      - a) Caitlin Voegele, Parker Hoerz, Samantha Endean and Erin Malloy
    3. Volunteer lists
      - a) Pancake Breakfast
        - (1) Kate P will help Andee with planning
        - (2) Andee to Reach out to Monroe St. Arts Center about providing a craft and Gates and Brovi for bacon donation.**

**(3) Kate M to reach out to Madison Chocolate Company for coffee**

- b) Open House
  - B. Vice President- No updates
  - C. Covid Committee
    - 1. Policy updates/recap of recent changes
      - a) New Health Policy was emailed to parents, **Parker to upload it to the website**
  - D. Teacher Rep- Suzanne
    - 1. The year is off to a good start!
  - E. Treasurer-no updates
  - F. Secretary-no updates
  - G. Personnel-no updates
  - H. E-news
    - 1. First e-news will go out this week
    - 2. Teachers will email their content by 5pm on Friday
  - I. Marketing/Social Media-no updates
  - J. Webmaster
    - 1. 'Our Teachers' tab needs updated
    - 2. Parker to contact the teachers and update**
  - K. Social Chair-no updates (covered previously)
  - L. Room Parent Coordinator-no updates
- III. Other Business
- A. Emergency drills discussed. New morning will coordinate with Wingra to carry out drills together.

Next Meeting: Monday, October 10, 2022

Items for next meeting's agenda should be sent to Kate Megna