

New Morning Nursery School  
Board of Directors Meeting  
Monday, November 14, 2022

**Action items in bold.**

Attendance: April Denton, Keri Schlecht, Andee Johnson, Kate Patterson, Amanda Franklin, Caitlin Voegele, Parker Hoerz, Sammie Endean, & Erin Malloy

Teacher Representative: Shelley (Oak room)

- I. Director's Update (April)
  - A. Reviewed October's Financials
  - B. School Advertising
    1. NMNS is signed up to be in the preschool directory for Madison Moms
    2. Open house ads will be in neighborhood directories
  - C. The photographer will have the galleries up by the end of the week
- II. Other Board Member Updates
  - A. President - Kate absent
  - B. Vice President
    1. Merchandise Update
      - a) Making \$3 on each tshirt and \$4 on each sweatshirt
      - b) Considering sending a survey after this round of ordering for input from buyers
      - c) Last day for orders is 11/23/22
  - C. Covid Committee - No updates
  - D. Teacher Rep - No updates
  - E. Treasurer - Crystal absent
  - F. Secretary - No updates
  - G. Personnel
    1. Holiday bonus fund message will go out on 11/28/22
      - a) Deadline will be 12/16/22
  - H. E-news
    1. No E-news on...
      - a) 11/27/22
      - b) 12/25/22
      - (1) Bumped to a later day that week?
      - c) 1/1/23
  - I. Marketing/Social Media
    1. Open house is Jan 14th
  - J. Webmaster - No updates
  - K. Social Chair
    1. Pancake breakfast

- a) Saturday! November 19th
- b) Need more volunteers!  
**(1) April will send out a specific request for volunteers**
- c) **Keri will post on Facebook**
- d) **April will print a parent note and Andee will stuff the mailboxes on Wednesday**
- e) **Sammie & Erin will pick up craft supplies for prep this week**

L. Room Parent Coordinator - No updates

Next Meeting: Monday, December 12, 2022

Items for next meeting's agenda should be sent to Caitlin Voegele